

Volunteer Requirements for SFE

In order to volunteer in St Francis Elementary, you will need:

- ★ Signed Handbook Agreement (Found on the school website with the handbook)
- ★ Signed Volunteer Agreement (Sign every school year)
- ★ Fingerprints/Live Scan (Only needs to be completed once)
- ★ Safe Haven Online Training (Re-new every 3 years) -
<https://sacramento-schools.cmgconnect.org>

Volunteering to Drive for Field Trips:

- ★ Valid Drivers' License
- ★ Verification of Automobile Insurance Form
- ★ Proof of Insurance - **NOT just the insurance card. Provide a copy of the declarations page showing coverage in amounts no less than \$100,000 individual/\$300,000 cumulative each loss or occurrence bodily injury, \$50,000 property damage, \$5,000 per person medical and \$100,000 uninsured motorist insurance**

EXAMPLE:

COVERAGE	LIMITS		DEDUCTIBLE
Automobile Liability Insurance			Not Applicable
• Bodily Injury	\$100,000 \$300,000	each person each occurrence	
• Property Damage	\$100,000	each occurrence	
Automobile Medical Payments	\$25,000	each person	Not Applicable
Auto Collision Insurance	Actual Cash Value		\$100
(1) Comprehensive - Excluding Collision	Actual Cash Value		\$0
(2) Personal Effects	\$100		\$0
Towing and Labor Costs Coverage	\$50	each disablement	Not Applicable
Transportation Expenses	extended \$30 per day to maximum \$900		Not Applicable