

Minutes – February 6, 2008

Total Meeting Time 2 hours

- I. Opening Prayer – Laurie Power
- II. Pledge of Allegiance – Larry Loeffler
- III. Student Council President
 - Many accomplishments this year thanks to fundraising through Jeans for Jesus, Jeans for St. Joseph’s and bake sales. Able to donate a total of \$1,200 to the following causes
 - Heifer International
 - St. Joseph’s Elementary – gift cards to The Report Card
 - SPCA

IV. Routine Matters

a. Roll.

Anthony Garibaldi, OFM (Ex-Officio) - Y
Laurie Power (Ex-Officio) - Y
Michael Ochoa - Y
Patricia Wall - Y
Colleen Uhlenhop - Y
Diane Waters - Y
Scott Morris - Y
Judy Miranda - N
Mark Looney - Y
Christine Hine (Ex-Officio) – Y
Krisheidy Guerrero – Y
Eloise Anderson - Y
Susan Lipper - N
Larry Loeffler – Y
Bill James – N

A quorum was met

- b. Approval of October Minutes
- c. Approval of January Minutes
- c. Agenda for the meeting was approved

V. Reports

- a. Pastor’s Report
 - Catholic School week went well
 - Laurie will provide input for the church’s yearly calendar
 - Bishop has put on his calendar October 4, 2008 and October 4, 2009 to help celebrate the beginning and ending of the churches Centennial Event

- Starting a capital campaign to assist in paying for church repairs such as redoing lead and cleaning of the windows and upgrading of electrical
- b. Principal's Report
- Catholic School Week was wonderful with lots of participation from staff, students and families
 - New family registration is currently going on and approximately 50 new students have applied.
 - Wendy Tedesco Trust Fund has received approximately \$10,000. Two landscape architects have agreed to help out with the design
 - Ash Wednesday service went well
 - Next Friday staff will be participating in an Inservice Day – Writing Across the Curriculum
- c. Chairperson Report
- Stressed the need for Committee Chairs to report on the Action Items identified during the development of SAC Strategic Plan 06/07. Emphasized the need for each committee to show progress on all outstanding action items, including status and efforts used to meet each. Chair will follow up with Committee Chairpersons for reporting format before next month.
 - Thanked both the parish and the school for their ability to work together in providing a very successful Catholic Schools Mass and Week.
- d. Parish Liaison Report
- Eloise Anderson is the new Parish Liaison
- e. Parent's Club Liaison Report
- 2nd part to Setting Limits - Ending Battles Over Homework & Chores, February 21st
 - Bowling Night, February 22nd
 - Feria planning getting under way
 - President would like to talk to Father Anthony regarding reconciliation night
- Teacher's Report
- With the change in the weather this week the kids are getting rowdy and the teachers cranky
 - 6th grade teach is busy reading scripts for the spring play and the academic decathlon. She has gotten more teachers involved and a good group of kids. The decathlon is scheduled for March 8th at Christian Brothers
 - Diocese is offering three rounds of inservice for lesson planning that the staff is attending. The first one was helpful and the are able to meet same class level teachers and exchange email address for further communication
- f. Public Policy Advocate Report
- Not in attendance
- g. Committee Reports*
- i. Planning Committee
 - 1st quarterly newsletter will be going out by March 19th highlighting Catholic School's week. The letter will be sent to 2100 Parishioners', local area businesses, alumni and school attendees.
 - 2nd newsletter will go out in September requesting donations of money or prayers
 - Nonprofit established so bulk mailing rates can be used
 - ii. Finance Committee
 - See New Business, Open Discussion Regarding proposed 08/09 Tuition
 - iii. Development Committee
 - See Planning Committee comments
 - iv. Facilities Committee
 - No update on front door project
 - Meeting Environmental Representative of the Student Body regarding school drinking fountains – he is going to research the cost of replacement fountains

- Fountains are between \$1700 - \$2700 each
 - Need to check on plumbing to see if there is an issue there and if flow can be adjusted
 - Researching other options for wood chips for the 25th Street landscape. SMUD only offers the chips M-F 9:00am to 2:30pm – researching Craig's List and Tree Companies
 - Floor in Kitchen will need to be replaced by 7/31/08
 - Memorial Area – Matt wants to meet with Laurie to get a better understanding of what is needed. In the mean time, Laurie has found two landscape architects who are willing to help in the planning of the area.
 - Checked with Laurie regarding roofing issues – Hester Roofing came to the school and will submit a report to Joe Prassa. Two other vendors were contacted and did not respond
 - No response to the Deferred Maintenance list – going to pick a few items at a time and focus on them – donations, etc.
- v. Mission Effectiveness Committee
- Still working on the catholicity should be completed by May
 - Connecting the school and church
- vi. Technology Committee
- Included a budget item request for computer updates, repair and tech support
 - Met with staff and realized there is a communication/learning gap between faculty and technology. Committee will meet with staff and assist/teach them how to solve some of the problems before the next SAC meeting.
 - Recommended hiring Student Assistance for 3 days a week for current school year and including as permanent budget item.
- VI. New Business
- a. Open Discussion regarding proposed 08/09 Tuition
- Expenses
 - Step increases on salaries and wages
 - 15% increase lay employees health insurance and increase in Unemployment Insurance, Worker's Comp and Property and Liability Insurance
 - Computer upgrades
 - No longer going to accept credit card payment for tuition (will still accept Credit Card Checks)
 - Development Committee implementation charges and goodwill
 - Kitchen floor replacement
 - Looking into other options for hot lunch
 - Income
 - Tuition increase
 - Technology fee
 - A vote was taken to recommend to Father Anthony acceptance of the budget and a proposed tuition fee increase.
8 Yea – 1 No
 - Father Anthony will review the budget proposal and make a decision by early next week
 - Once approved the administration would like to include the new tuition rates with the returning student's packets.
- b. Parental Script Requirement
- Request was denied by the Committee
 - Will look into selling script in front of Mass once a month
- VII. Adjournment – SAC Chair Person
Next Meeting: – March 13th at 5:30pm
Location: - St. Francis of Assisi Hall

