

APPA Executive Committee Meeting
August 22, 2011

Meeting Location: Trés Hermanes; 2416 K St. Sacramento
Meeting Time: 11:30 AM

1. Opening Prayer – Jill Rice

Lord, empty our minds and hearts of our own wishes and agendas; fill us with Your words and wisdom. Let us see and learn new principles from those around us so that together we will encourage each other to be better people, parents, and leaders. Fill each of us with the excitement of a new school year and all the joy and love of this Saint Francis community. Remind us continually of what brought us here and why we each choose to enter to the doors into Saint Francis.

2. Member Reports:

- a. Marge Peterson (Community and Culture)
- b. Mary Beth Herritt (Event Coordination)
- c. Angie Curiale (Athletics)
- d. Robert Ingenito (Finance)
- e. Sandra Morales (Communications) – Sandra will not be able to make the meeting. (need update on motto/logo)
- f. Jill Rice (President)

3. Fundraising

a. Overview

- a. Budgeted to raise \$68,500 our goal is to raise \$100,000.
- b. Community Outreach (e.g. tickets to events, selling their goods at a Christmas shopping event?, wine/cheese appreciation night – couple with art gallery sneak peek)
- c. At the July meeting, the APPA Exec. Committee reviewed the list of needs identified by Laurie Power, tabled those that were related to facilities so that we could work with CSAC, and from the remainder selected four projects for parent approval: Projectors for first and second floors (3 projectors at \$900 each); Digital Bulletin Board System 22" for \$699 each (<http://www.bigeframe.com/big24hdw.htm>) need 4; Row x 33'L Aluminum Bleacher - 2006 IBC Compliant - Seats 110 (4 @ \$5681 each) (<http://www.aluminumbleachers.com/Itemdesc.asp?ic=M129%2D1268>); and any remaining funds towards the needs of the athletic department including uniforms and the attached list.

b. Updates

- September meeting of the APPA will vote on how to spend funds based on survey results – agenda item is attached
- Mary Beth – template for committee chairs to use thanking donors?
- Jill will continue to work with CSAC to determine feasibility of the other options identified that relate to facilities. Last update – no immediate plans to get estimates.
- Jill requested input from faculty via an email to Roni Crandall on August 21.

c. For Discussion

- Approval of spending excess funds – we still need to write up past parent ideas (who has these?) to present. Do we want to solicit new ideas?
- E-scrip – where do we go from here? Finding a chair, increasing participation, etc...

4. Upcoming Events

- a. **Welcome Coffee:** First Day of School (Grades 1 – 8) Coffee and Doughnuts for parents August 23, 2011 7:30am – 8:30am
 - Marge to arrange for coffee and donuts
 - Connie Laborin to assist?
- b. **Kinder/TK Playdate** (August 27, 2011 9am-11am at McKinley Park) – chair = Terri McClendon
- c. **Welcome Coffee:** First Day of School (Grades TK & K) Coffee and Doughnuts for all parents August 29, 2011 7:30am – 8:30am
- d. **Back To School Night:** August 31 and September 7 (6pm)
- e. **FOR DISCUSSION:** First Friday (Coffee Talk) Coffee for parents September 2, 2011 7:30am – 8:30am
- f. **Back To School BBQ** (September 16, 2011) Chair = Jill Rice
- g. **FOR DISCUSSION:** First general APPA meeting Wednesday, September 28?
 - Approval of proposed agenda

Needs as identified by the Athletic Department:

- Remodel the snack bar (wider window with shelf and a roof to cover it) and put in a fridge.
<http://www.nextag.com/glass-door-refrigerator/shop-html>
- Replace the basketball hoops outside, including ones that we could lower for the younger kids, but maybe not feasible because our playground is used afterhours. (see <http://www.sportsunlimitedinc.com/playground-inground-basketball-hoop.html> and <http://www.basketball-goals.com/adjustablebackstopsi.htm>)
- Basketball wall padding under the balcony with SFE logo and "WOLVES". (see <http://www.athleticstuff.com/Mats-and-Flooring/340/52-340/dept> and <http://www.akathletics.com/servlet/the-Wall-padding/Categories>)
- Large gymnastics mat for the kids to practice tumbling and use during obstacle courses; these start at around \$500.
- \$1000 for fitness equipment such as fitness mats, pylo boxes, agility ladders, medicine balls, jump ropes, balance beams, etc.
- New game sets for a class cost around \$2000 =- games to include pickle ball, bowling, and miniature golf.
- Replacement of the gym floor to include floor sleeves for a volleyball system so that the volleyball poles are placed into the floor (like we do with the tetherball poles outside) instead of attaching the movable standards to the floor.
- St. Francis team needs - new volleyballs, basketballs, and replacing uniforms.

APPA Agenda

September 28, 2011

1. Opening Prayer/Pledge of Allegiance
2. Who is the APPA?
 - a. Introduction of Executive Committee
 - b. Mission/Purpose
 - c. What door brought you here? Image of doors
 - d. How to submit an idea
 - i. Create a written plan that addresses costs, venue, purpose (e.g. fundraising, community building, etc...), and proposed date(s).
 - ii. Meet with APPA Vice President in charge
 - iii. VP will bring the idea to the executive committee
 - iv. APPA will pass your idea on to the principal along with the APPA's recommendation for approval/disapproval.
 - e. Communications – how to contact exec committee and how exec committee will be in contact with you
3. Schedule of Events
4. Spending of excess funds
 - a. In the past, funds were often ear-marked for a particular purpose, otherwise (as in the summer of 2010) the president and vice president of the parent association met with the principal to approve the use of funds. This was the process used to replace and update the phone and intercom system as well as the gym's sounds system. (The system traveled to All Hallows and is now back here at home.) The 2010-2011 funds went to pay for the move to All Hallows and back home.
 - b. With the new bylaws (adopted May 2011) there is a new approach that the APPA must use. This process is what we are bringing to you tonight:
 - i. Compiling the needs/wishes of St. Francis
 1. On July 7, two of the Exec. Committee members of the APPA met with then principal Laurie Powers, and she identified a number of needs (attached).
 2. Needs identified by the staff at their first staff meeting (attached).
 3. Needs identified over the past 2 years by the parents at two Parent Club meetings (attached).
 - ii. Based on these, the APPA Exec. Committee reviewed the list of needs identified by the principal staff, and parents, tabled those that were related to facilities so that we could work with CSAC, and from the remainder selected four projects for parent approval: Projectors for first and second floors (3 projectors at \$900 each); Digital Bulletin Board System 22" for \$699 each (<http://www.bigeframe.com/big24hdw.htm>) need 4; Row x 33'L Aluminum Bleacher - 2006 IBC Compliant - Seats 110 (4 @ \$5681 each) (<http://www.aluminumbleachers.com/Itemdesc.asp?ic=M129%2D1268>); and any remaining funds towards the needs of the athletic department (attached). The APPA Exec Committee also recommends 20% of all excess funds being set aside for on-going facilities issues and the annual adoption of a new program, department, or grade span for funding.
 - iii. These recommendations are now being submitted to you for discussion/approval.
5. Long Term Ideas
 - a. Coordinated and Comprehensive IT Plan
 - i. APPA Executive Committee has been discussing parent involvement in spear heading a coordinated and comprehensive IT plan for SFE. The APPA is seeking someone to chair this exploratory committee so that a detailed plan can be presented to the CSAC, faculty, principal, and pastor for discussion and input.
 - ii. APPA Executive Committee has also been discussing parent involvement in establishing summer programs at SFE. The APPA is seeking someone to chair this exploratory committee so that a detailed plan can be presented to the CSAC, faculty, principal, and pastor for discussion and input.