

Volunteer Requirements for SFE

Volunteers assisting in classrooms, chaperoning field trips or engaging in any activities that require **direct interaction with students must the following current and on file in the office:**

- ★ Signed Handbook Agreement (last page of the handbook)
- ★ Signed Volunteer Agreement (Sign every school year)
- ★ Fingerprints/Live Scan (Only needs to be completed once)
- ★ Certificate of Completion Safe Haven Online Training (Re-new every 3 years)
<https://sacramento-schools.cmgconnect.org>

Volunteer Drivers require all of the above in addition to the following:

- ★ Certificate of Completion Online Volunteer Driver Form & Defensive Driving Curriculum <https://sacramento-schools.cmgconnect.org>
- ★ Valid CA Driver's License
- ★ Valid Proof of Insurance - **NOT just the insurance card. Provide a copy of the declarations page showing coverage in amounts no less than \$100,000 per person/\$300,000 per accident.**

EXAMPLE:

COVERAGE	LIMITS		DEDUCTIBLE
Automobile Liability Insurance			Not Applicable
• Bodily Injury	\$100,000	each person	
	\$300,000	each occurrence	
• Property Damage	\$100,000	each occurrence	
Automobile Medical Payments	\$25,000	each person	Not Applicable
Auto Collision Insurance	Actual Cash Value		\$100
(1) Comprehensive - Excluding Collision	Actual Cash Value		\$0
(2) Personal Effects	\$100		\$0
Towing and Labor Costs Coverage	\$50	each disablement	Not Applicable
Transportation Expenses	extended \$30 per day to maximum \$900		Not Applicable

exceptions.