

## **Registration Dates & Times:**

Please notify the school if you will not be returning for the 2020-2021 school year so that students awaiting placement may be accepted.

**Tues. March 10, 2020**

Families with a last name that begins with A-M

**7:30am – 4:30pm**

**Thurs. March 12<sup>th</sup>**

Families with a last name that begins with N-Z

**7:30am – 4:30pm**

**Alternate Day: Wed. Mar. 11<sup>th</sup> 8:00am-4:00pm**

**\$50 Late Fee after Mar. 18, 2020**

## **Needed to Register:**

**1. Complete FACTS Online Payment Plan 2020-2021**

FACTS Online Payment Plan

Opens Fri. Mar.6, 2020

Factsmgt.com

**2. 2020-2021 Registration Form for Returning Students & New Siblings**

**3. School Financial Agreement Form 2020-2021**

**4. Registration Fee Payment**

*If needed, **Additional Forms available on the website & the letter file on the 2<sup>nd</sup> floor***

*Questions or for special arrangements, please email Director of Finance, Bonnie Villalva [bvillalva@stfranciselem.org](mailto:bvillalva@stfranciselem.org) or Assist. Director of Finance, Lynda Lammerding, [llammerding@stfranciselem.org](mailto:llammerding@stfranciselem.org)*